

Guidelines for Corporate Mitra Scheme

1. The Corporate Mitra Scheme was announced in the Union Budget 2026-27. It aims to empower India's Micro, Small and Medium Enterprises (MSMEs) through paraprofessionals called Corporate Mitra. Through this Scheme, youth will undergo 6 months Academic Course (comprising about 150 hours of online structured learning and 6 months of On-the-Job training providing exposure to real-life business environment and employment opportunities.
2. MSMEs are the backbone of India's economic growth, employment generation, entrepreneurial ecosystem and journey towards Viksit Bharat. Recognizing their critical role, the Government has proposed the creation of a cadre of Corporate Mitras – trained and certified paraprofessionals who will serve the MSMEs.
3. Corporate Mitras will provide affordable and accessible support in areas such as regulatory compliance, GST, accounting, financial guidance, Cost Accounting and secretarial services ensuring that MSMEs can focus on innovation and growth while meeting the regulatory compliance requirements with ease. To ensure reach beyond metropolitan hubs, Corporate Mitras will primarily operate in Tier-II and Tier-III cities, extending the professional assistance to enterprises in emerging business centres across India, thereby strengthening the foundation of India's entrepreneurial ecosystem.
4. **Primary objectives of the Corporate Mitra Scheme are:**
 - a) **Build a skilled & Accredited Para-Professionals talent pool** to support MSMEs in regulatory compliance, GST, accounting, financial guidance, Cost Accounting and secretarial services and corporate governance.
 - b) **Enhance ease of doing business** for MSMEs through structured professional guidance.
 - c) **Generate employment opportunities: Corporate Mitra scheme will focus on making graduates "industry-ready," with high placement opportunities in MSMEs.**
 - d) **Strengthen professional advisory services** through standardized course/training and certification, ensuring quality and trust.
5. The scheme will commence with 2000 participants, including 200 participants from the North East Region, creating a robust cadre of trained Corporate Mitras to serve enterprises across India.

6. **Scope:** This Scheme is separate from all the existing internship schemes and student training related to skill programmes, etc. being implemented across all the States & UTs of India and will run independently of all such Central/State schemes.

7. **Salient Features of the Corporate Mitra Scheme**

Eligibility criteria for Candidates:

- i) **Age Limit:** Candidates must be **up to 30 years** as on the application submission date.
- ii) **Nationality:** Must be an **Indian National**.
- iii) **Education Qualification:**
 - o Graduates from any recognized university
or
 - o Students currently in their final year of graduation (will be provided Corporate Mitra Certificate only after completing graduation successfully).

Duration of the Corporate Mitra Course

Total Duration: 12 months

- i) **Course Duration:** Duration of the Academic Course shall be 6 months (comprising of 144 hours of online structured learning and 6 hours webinar/physical learning).
- ii) **On-the-Job Training (6 months):** Practical exposure within professional firms.

8. **Fee Structure**

The Fee shall be Rs.3000/- + applicable GST to be paid by each candidate through online mode during the registration process at the beginning itself. It will include the cost of first-time appearance in the assessment test and certification and no additional fee will be charged from the candidates. Rs. 1,000/- + applicable GST will be charged for subsequent appearance in the assessment test.

To promote inclusivity and regional participation, a **50% fee concession** will be available for:

- a. women candidates,
- b. candidates from the North Eastern regions (comprising the eight states- Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura),
- c. candidates from the Himalayan regions (comprising the Jammu and Kashmir, Ladakh, Himachal Pradesh and Uttarakhand),
- d. candidates from Union Territories comprising Andaman & Nicobar Islands and Lakshadweep.

9. **Academic Course content:** The content and syllabus for the 6 months academic course to be delivered online will be as per **Annexure A**.

10. **Evaluation of the candidates** shall be as under:

- a) 10% weightage for module wise assessments;
- b) 50% weightage for the final assessment after completion of academic part;
- c) 40% weightage for the successful completion of on-job training based upon assessment by professional firms.
- d) The minimum passing percentage will be 50% to get the certification of Corporate Mitra and also subject to the completion of on the job training.

11. **Assessment Test & Certification:** After each academic module, assessment test will be conducted. Upon completion of the all-academic modules, a final assessment test will be conducted.

The academic modules will be available in both English and Hindi languages.

Upon successful academic assessment and completion of the on-job training, a 'Corporate Mitra' certificate shall be awarded to the candidates with the logo of Corporate Mitra.

This certification will enable Corporate Mitra to function as MSME compliance facilitators.

12. **Implementation Mechanism**

The Corporate Mitra Scheme has been envisaged and shall be implemented in collaboration with following Professional Institutes (PIs):

- The Institute of Chartered Accountants of India (ICAI)
- The Institute of Company Secretaries of India (ICSI)
- The Institute of Cost Accountants of India (ICoAI)

The Corporate Mitra Scheme will be implemented through the online Swayam Plus portal. The Portal will serve as a centralized platform for end-to-end implementation of the Corporate Mitra Scheme.

13. Registration/Application Process for the candidates: The information about Corporate Mitra scheme will be hosted on the websites of MCA and 3 PIs and Swayam Plus. The candidates who wish to enroll for Corporate Mitra course will then be redirected to Swayam Plus portal.

14. Registration and Selection process for the candidates:

Eligible candidate would have to register on the Swayam Plus portal by uploading necessary documents and paying the prescribed fees. After registration, the selected candidates will have access to online asynchronous course (self-paced). After completing the 150 hours of academic learning, candidates can select the On-job training firm/company based on their preferences, including location (city), qualifications. Initially, 2000 eligible applicants shall be enrolled on a first-come, first-served basis, including 200 eligible applicants from the North East Region for the first round of Corporate Mitra Scheme.

15. Process for posting On- Job training opportunities: The candidates will be free to select any professional firm/ LLP recognized as “member in practice” by ICAI, ICSI, ICoAI for On-job training and the list of which will be displayed on the website of the Swayam Plus.

A minimum prescribed stipend as per ICAI/ ICSI/ ICoAI norms will be paid by the professional firms/ LLP offering on-job training.

16. Operational Guidelines: Detailed operational guidelines for the candidates to participate in the Corporate Mitra scheme will be provided on the Swayam Portal.

17. Recognition of Best Practices: The Professional Institutes viz. ICAI, ICSI, ICoAI will recognize and award the best performing candidates/ recognized firms/ LLP for engaging Corporate Mitra for On-Job training.

18. Grievance Resolution: Grievance Redressal System: A digital system will be integrated into the portal to allow candidates and firms to submit queries with features of real-time tracking and status updates to ensure timely resolution.

Administrative and Monitoring framework

19. **Steering Committee** is the high-level committee constituted by MCA, the composition of which includes officers from the Ministry of Corporate Affairs (MCA), other relevant Ministries/Departments, the representatives of three Professional Institutes (ICAI, ICSI, ICoAI). It will oversee design, implementation, operations and other aspects of the Scheme.

The Steering Committee will have the authority for any modifications to the guidelines, eligibility criteria, selection processes and the overall communication strategy.

20. **Coordination Committee** of the three Professional Institutes is constituted to facilitate coordination among the three Professional Institutes, to review progress of course / learning modules development and address operational issues from time to time and to facilitate on-job training of eligible candidates. The committee has its secretariat in Delhi/NCR.

21. **Coordination with the State Governments:** Coordination with the State Governments, other Government agencies will be done as per requirements.

22. **Communication, Awareness and Capacity Building:** Communication, advocacy, and capacity-building initiatives will be undertaken to effectively promote the Corporate Mitra Scheme to raise awareness and highlight its benefits. FAQs, user manuals, instructional videos and information materials will be provided on the Portal of MCA Swayam Plus and the Professional Institutes to facilitate participation of candidates and industry.